Collaborative writing with Google doc

INTRODUCTION

Positives

1. Can see the most common language errors among students
2. Can give immediate corrective and positive feedback
3. Can have the work of all students on one page
4. A sense of community is built through sharing personal experiences, including by the teacher, allowing students to see what they have in common and to build connections
5. If given as homework, students will be ‘inspired’ to do the assignment as they know it will be discussed together as a class
6. As homework, you can close student editing when assignment is over so that students may still review but aren’t able to do it "late"
7. Facilitates social interaction while using the target language
8. Including photos helps solidify meaning and memory
9. Students can use their sentences for future projects/assignments
10. Students will see that they are not alone in their level of language use

Feedback

1. Use ‘suggestions’ mode to show corrections for students to ‘accept’ or ‘reject’
2. Use ‘comments’ to leave feedback on words, frases or paragraphs
3. Can give positive feedback in the comments section and direct it toward students with @NAME
4. Can take a moment to focus on form regarding common mistakes
Community / Communication / Input & Output

1. Can ask follow-up questions to build connections and create a sense of community
2. Allowing students to share not only allows for output, but a sense of connection with their classmates and teacher
3. After some answers are discussed as a class, students can go into breakout rooms to discuss their answers further and ask follow up questions

Participation

1. You’ll be able to see the extent to which people are participating during the activity
2. In situations where students are not writing in a designated area, you can check ‘Version History’ to see student participation

“How to’s”

1. Photo tutorial for utilizing the Google Doc tools can be found below the activity
2. Students often need to be shown the tools, as well
3. Can make a master class list of the table below in alphabetical order in a Google Doc to copy for each of these collaborative activities making it more convenient to find students’ work
### Collaborative Writing Example #1

**My city / My town**  
*Mi Ciudad / Mi pueblo*  

*(Spanish Activity created by Heather Nylen, University of Hawaii)*

*The names below are not the real names of students*

**NOTE:** ENGLISH IS NOT PART OF THE ACTIVITY, BUT INCLUDED BELOW FOR THE PURPOSES OF THIS PRESENTATION

| SPAN 102 | 1. Where do you live? *(¿Dónde vives?)*  
2. In what part of the island/state is your city? (It’s to the east, west, south, north of the island / state) *(¿En qué parte de la isla/del estado está tu ciudad/pueblo?)* *(Está al este, oeste, sur, norte de la isla/del estado)*  
3. What two places is it between? *(¿Entre qué 2 lugares está?)*  
4. What place is it close to? *(¿Está cerca de qué lugar?)*  
5. How many minutes is it from the biggest city from there? *(¿A cuántos minutos está de la ciudad más grande de allí?)*  
**Incluye una foto.** |
| --- | --- |
| Shayna Katz (ejemplo)  
*(FOR CLASS, NO ENGLISH IS INCLUDED)* | 1. I live in Kailua. *(Vivo en Kailua.)*  
2. It’s to the east of the island. *(Está al este de la isla.)*  
3. It’s between Kaneohe and Waimanalo. *(Está entre Kaneohe y Waimanalo.)*  
4. It’s close to Kailua Beach. *(Está cerca de Kailua Beach.)*  
5. It’s 25 minutes from Honolulu. *(Está a 25 minutos de Honolulu.)*  
***(FOR CLASS, NO ENGLISH IS INCLUDED)*** |
| A., María | 1. vivo en Honolulu  
2. Esta sur la isla  
3. Está de waikiki y manoa  
4. Está cerca de diamond head  
5. Esta a 10 minutos de ala moana |
| B., Cody | 1. Vivo en Honolulu  
2. Esta al sur de la isla  
3. Está entre Manoa y Waikiki  
4. Está cerca de Makiki  
5. Está a 5 minutos de Waikiki |
| D., Leilani | 1. Vivo en Honolulu  
2. Esta al sur de la isla |
<table>
<thead>
<tr>
<th>P.</th>
<th>I live in Punahou. It is in between Makiki and Ala Moana</th>
</tr>
</thead>
</table>
| A. | Vivo en Manoa  
Great presentation, Shayna!  
You're the best (need a grammatical change) |
| M. | Viviendo en Honolulu. Soy de Valladolid. |
2. Estoy |
| A. | Vivo en Maui, al norte de la isla. Entre Paia y Hana. |
| C. | Vivo en Kaaawa en el norte de la isla. |
How to make students editors

Collaborative Writing Example #1

Share with people and groups
No one has been added yet

Get link
https://docs.google.com/document/d/11NsU_sAf8p8IBJU_cJcZywgK-S5ko...
Copy link

University of Hawaii
Anyone in this group with this link can view

Send feedback to Google

Viewer
Commenter
Editor
How to insert a photo from Google
1. Where do you live? ¿Dónde vives?
2. In what part of the island/state is your city? (It's to the east, west, south, north of the island / state) ¿En qué parte de la isla/del estado está tu ciudad/pueblo?
( Está al este, oeste, sur, norte de la isla/del estado)
3. What two places is it between? ¿Entre qué 2 lugares está?
4. What place is it close to? ¿Está cerca de qué lugar?
5. How many minutes is it from the biggest city from there? ¿A cuántos minutos está de la ciudad más grande de ahí?
   **Incluye una foto.**

1. I live in Kailua. Vivo en Kailua.
2. It's to the east of the island. Está al este de la isla.
3. It's between Kaneohe and Waimanalo. Está entre Kaneohe y Waimanalo.
4. It's close to Kailua Beach. Está cerca de Kailua Beach.
5. It's 25 minutes from Honolulu. Está a 25 minutos de Honolulu.

1. Vivo en Honolulu
2. Esta al sur de la isla
3. Está entre Waikiki y Manoa
4. Está cerca de diamond head
5. Esta a 10 minutos de ala moana

1. Vive en Honolulu
2. Esta al sur de la isla
3. Está entre Manoa y Waikiki
4. Está cerca de Makiki
How to switch to ‘Suggesting’ mode
How to give and ‘accept’ changes and comments

2. It’s to the east of the island. *Está al este de la isla.*  
3. It’s between Kaneohe and Waimanalo. *Está entre Kaneohe y Waimanalo.*  
4. It’s close to Kailua Beach. *Está cerca de Kailua Beach.*  
5. It’s 25 minutes from Honolulu. *Está a 25 minutos de Honolulu.* |
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Comments for students will be highlighted</strong></td>
</tr>
<tr>
<td>Angler, Kate</td>
<td>1. <em>Vivo en Honolulu</em></td>
</tr>
<tr>
<td></td>
<td>2. <em>Está al sur de la isla</em></td>
</tr>
<tr>
<td></td>
<td>3. <em>Está de waikiki y manoa</em></td>
</tr>
<tr>
<td></td>
<td>4. <em>Está cerca de diamond head</em></td>
</tr>
<tr>
<td></td>
<td>5. <em>Está a 10 minutos de Ala Moana</em></td>
</tr>
</tbody>
</table>

| Benton, Cody         | 1. *Vivo en Honolulu*                                          |
|                      | 2. *Está al sur de la isla*                                    |
|                      | 3. *Está entre Manoa y Waikiki*                                |
|                      | 4. *Está cerca de Makiki*                                      |
|                      | 5. *Está a 5 minutos de Waikiki*                               |

**Students can click on the check to accept changes and/or comments**

| Shayna Katz          | 9:10 AM Today        | ✔️  
| Add: “ai”            |                      |
|                     | 9:11 AM Today        | ✔️  
| Add: “de”            |                      |

**Link to Example #2**